

ELIAS MOTSOLEDI LOCAL MUNICIPALITY



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NOTICE: INVITATION TO REGISTER ON THE NEWLY IMPLEMENTED NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

ELIAS MOTSOLEDI LOCAL MUNICIPALITY Invite you to register on the newly implemented National Treasury Central Supplier Database (CSD). All Service providers doing business with EMLM or inspiring to do business with EMLM are required to register on the CSD.

The CSD interfaces with the following systems:

- South African Revenue Service (SARS) to enable tax clearance certificate verification.
- The companies and Intellectual property commission (CIPC) for verification of business registration and business ownership information.
- Verifies supplier information with the National Treasury register for tender defaulters and database of restricted suppliers.
- Verifies banking details with the banking Institution e.g. ABSA, FNB, CAPITEC, STANDARD BANK, NEDBANK etc.

Effective from the 01st July 2016 all Service Providers will only be allowed to do business with suppliers that are registered on the CSD.

Prospective suppliers are now able to self-register themselves on the CSD website www.eliasmotsoaledi.gov.za. For service providers that have already registered on the CSD, please provide us with your CSD supplier Number & Unique Registration Reference Number by emailing it to us at (jmoloto@eilm.gov.za, mmadihlaba@eilm.gov.za, smagaga@eilm.gov.za, amotha@eilm.gov.za)

Registration on the CSD can be done immediately online or by visiting ELIAS MOTSOLEDI LOCAL MUNICIPALITY Offices in order to ensure that all Suppliers are registered on the CSD by the 01st July 2016.

Supplier registration related enquiries may be redirected to Mr Joseph Moloto or Ms Minky Madihlaba on 013 262 3056 from 07H30 to 16H15.

What will be required for suppliers to register?

All suppliers will be required to complete required information on the CSD website and must ensure it is complete, accurate and comprehensive. The following would be amongst the required information:

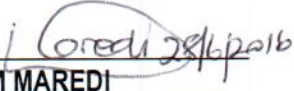
- Supplier information i.e. supplier type, identification number, supplier name, trading name and country of origin;
- Supplier contact i.e. preferred contact person, preferred communication method, email address, cell phone number, office telephone number etc.
- Supplier address with proof of residential i.e. country, province, municipality, city, suburb, ward and postal code; municipal statement.

- Bank account information (stamped letter from the bank not older than 3 months);
- Valid tax clearance certificate with supplier tax information;
- Company registration documents from CIPC i.e. company name and identification number of directors, members etc.
- Association to any other suppliers i.e. branch, consortium member etc.;
- Commodities the supplier can supply;
- Certified sworn affidavit or valid Certified B-BBEE certificate;
- Accreditation with relevant bodies, where applicable e.g. CIDB Grading, ECSA, PSIRA etc.

A valid email address, identity number, cell phone number and bank account details are mandatory in order to register on the CSD.

Other required documents for completion of central supplier database registration are (only required by EMLM)

- Supplier VAT number, where applicable (for companies with the turnover of more than R1 million);
- Completion of MBD forms;
- Reference letters with contactable reference and project value if applicable (not mandatory).


R M MAREDI
MUNICIPAL MANAGER
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