



ELIAS MOTSOALEDI LOCAL MUNICIPALITY

INVITATION TO REGISTER ON THE SUPPLIERS / VENDORS DATABASE OF THE MUNICIPALITY FOR 2014/2015 FINANCIAL YEAR

Elias Motsoaledi Local Municipality invites prospective suppliers/vendors in the following categories to be registered on its suppliers/vendors database, in compliance with the Municipal Finance Management Act of 2003, (MFMA; No. 56 of 2003). Any company that will be found that its director(s) is/are in the service of the state after vetting will be removed from the database.

- Advertising
- Transport
- Cleaning materials
- Pest control and fumigation
- Repairs and maintenance
- Stage, podium and sounds/public address
- Printing and stationery
- Catering and decor
- Travel agencies
- Supply of office furniture
- Tents, toilets, tables and chairs hire
- ICT and related services
- Building constructions and maintenance.

To be registered on the database, vendors are requested to submit the following documents:

Completed application form; Valid Original tax clearance; Company profile
Company registration document (CK/PTY); Certified Copies of ID Document(s) of member(s); Certified copy of BBB-EE Certificate or EME Letter from IRBA Auditors; Accountant or Accounting Officers.

Application forms are available at the Cashiers at No.2 Grobler Avenue, Groblersdal, or maybe downloaded at www.eliasmotsoaledi.gov.za (forms); Administration fee applicable for vendor number is R50.00.

Enquiries should be directed to SCM Office at 013 262 3056 during office hours (7H30 - 16H15) from Monday to Friday. The closing date for registration is 31 July 2014 @ 15:00.

NB: The registration to the database will be permanent and Service Provider's registration to the database will be evaluated on a yearly basis and their information will be expected to be updated quarterly to allow any changes applicable and the administration fee of R50.00 will be applicable on a yearly basis.

NB: Database registration forms received after the closing date will be accepted and included in the Database in the subsequent quarters (October; January and April) .

N. W PHALA
ACTING MUNICIPAL MANAGER