

# Elias Motsoaledi Local Municipality



P.O. Box 48  
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9  
Fax: (013) 262 2893

Supply Chain Unit  
Procurement

Our Ref:  
Ons Verw: 11/08/17

Correspond with the Municipal Manager  
Korrespondeer met die Munisipale Bestuurder

11/08/ 2017

## INVITATION TO QUOTE (11/08/17)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items. The price must indicate vat as well as delivery (where applicable).

In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

DESCRIPTION OF GOODS	QTY
<ul style="list-style-type: none"><li>Accommodation (Dinner, Bed and Breakfast) at Steve Tshwete Local Municipality (Middelburg) (Check in 24/09/2017 – Check Out 29/09/2017)</li></ul>	60 Rooms

Quotations must be deposited in a box marked "**ACCOMODATION FOR 60 OFFICIALS**" not later than **25 August 2017 at 10:00**, Faxed or e-mailed quotations will not be considered. Please do not hesitate to contact the **(SCM UNIT)** at 013 262 3056/7/8/9 or Mr. D Mashilo for any further related queries.

### EVALUATION CRITERION (80/20)

#### Minimum Requirements:

- Copy of Valid tax clearance certificate
- Valid Company registration certificate,
- Central Supplier Database Registration Report
- Certified Copy of BBBEE certificate, An EME letter from Accountants or Auditors or Sworn Affidavit (**Failure to submit BBB-EE, EME letter or Sworn Affidavit no points will be allocated, but will be evaluated further**),
- Fully Completed MBD 4, 8, 9 Forms,
- Proof of Municipal Rates and taxes or Municipal Service Charges not owed by your Company or any of the Directors not in arrears for more than three months or a proof from the Municipality stating that the company is located at the area where Municipal rates and taxes are not paid.

#### General Notes:

- The council is not bound to accept the lowest or any quotation and the council reserve the right to appoint partially or wholly or not to appoint at all.

R. M. MAREDI  
MUNICIPAL MANAGER

Elias Motsoaledi  
Local Municipality  
14 AUG 2017  
Municipal Manager  
Municipal Manager