

Elias Motsoaledi Local Municipality



P.O. Box 48
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9
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Supply Chain Unit
Procurement

Our Ref:
Ons Verw:

01/08/2017

Correspond with the Municipal Manager
Korrespondeer met die Munisipale Bestuurder

01 August 2017

INVITATION TO QUOTE (RFQ 01/08/2017)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items. The price must indicate vat as well as delivery (where applicable)
In terms of Section 19(b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

CONFERENCE

ITEM	DESCRIPTION OF SERVICE	QUANTITY
1	<ul style="list-style-type: none"> Conference: Lookout Lodge/equivalent (Conference package, Breakfast and lunch with 1 soft drink per person) on the 11 August 2017. Conference package inclusive of: 2 tea breaks, stationery, 2 x 500ml bottled water per person, sweets, projector etc. 	130

Quotations must be deposited in a box marked "**Conference**" not later than **07 AUGUST 2017 at 10:00** faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone (**SCM UNIT**) at 013 262 3056.

EVALUATION CRITERION (80/20)

Minimum requirements

- Central Supplier Database Registration Report
- Tax compliant status report/pin (attach document)
- Valid company registration certificate
- Certified copy of BBB-EE certificate or a certified sworn affidavit from commissioner of oath (**failure to submit BBB-EE certificate or a sworn affidavit; no points will be allocated, but will be evaluated further**)
- Fully completed MBD 4,8 and 9 forms
- Proof of municipal rates and taxes or municipal service charges not owed by your company or any of the directors not in arrears for more than three months or proof from Municipality indicating that the company / its director does not pay municipal rates.

General Notes

- The council is not bound to accept the lowest quotation and the council reserve the right to appoint partially or wholly or not to appoint at all.


R.M. MAREDI
MUNICIPAL MANAGER