

Elias Motsoaledi Local  
Municipality

P.O. Box 48  
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9  
Fax: (013) 262 2893

Supply Chain Unit  
Procurement



Our Ref: 26/09/17  
Ons Verw:

Correspond with the Municipal Manager  
Korrespondeer met die Munisipale Bestuurder

26/09/2017

Enq: J Moloto

**INVITATION TO QUOTE: 26/09/17**

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items. The price must indicate vat as well as delivery (where applicable).

In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

**CONFERENCE PACKAGE FOR TWO DAYS (12-13 OCTOBER 2017)**

ITEM	DESCRIPTION OF GOODS	QUANTITY
1	<ul style="list-style-type: none"><li>CONFERENCE PACKAGE FOR 40 PEOPLE AROUND GROBLERSDAL TOWN (LOSKOP VALLEI) –MORNING TEA, MID DAY TEA, LUNCH ,AFTERNOON TEA</li><li>BOTTLED WATER</li></ul>	40 X 2  240

Quotations must be deposited in a box marked "**CONFERENCE PACKAGE**" not later than **03 OCTOBER 2017 AT 10H00** Faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone J Moloto (SCM UNIT) at 013 262 3056 for Technical Enquiries.

**EVALUATION CRITERION (80/20)**

**Minimum Requirements:**

- Central Supplier Database registration report
- Valid Tax Clearance Certificate
- Valid Company registration certificate
- Certified Copy of BBBEE certificate or a Sworn Affidavit (**Failure to submit BBB-EE or Sworn Affidavit; No points will be allocated, but will be evaluated further**)
- Fully Completed MBD 4, 8, 9 Forms
- Proof of Municipal Rates and taxes or Municipal Service Charges not owed by your Company or any of the Directors not in arrears for more than three months or proof from Municipality indicating that the company/its director does not pay municipal rates.

**General Notes:**

- The council is not bound to accept the lowest or any quotation and the council reserve the right to appoint partially or wholly or not to appoint at all.

R.M MAREDI  
MUNICIPAL MANAGER

Elias Motsoaledi  
Local Municipality

26/09/2017  
SEP 2017

Municipal Manager