

Elias Motsoaledi Local
Municipality



P.O. Box 48
Groblersdal, 0470

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Supply Chain Unit
Procurement

Our Ref:
Ons Verw: 25/05/18

Correspond with the Municipal Manager
Korrespondeer met die Munisipale Bestuurder

25 MAY 2018

INVITATION TO QUOTE (RFQ-25/05/18)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items.
The price must indicate vat as well as delivery (where applicable).

In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

ENVIRONMENTAL LANDFILL AUDIT

ITEM	DESCRIPTION
1	<p>PROVISION OF ENVIRONMENTAL LANDFILL AUDIT SERVICE FOR GROBLERSDAL AND ROOSSENEKAL LANDFILL SITES.</p> <ul style="list-style-type: none"> ○ Express opinion on whether the Landfill sites are constructed, managed and operated in accordance with conditions and requirements of the Licenses and other statutory requirements (National Environmental Management: Waste Act, 2008 (Act 59 of 2008), its subsidiary legislations or regulations and standards issued by Minister and recommend corrective actions that must be taken to cure any deficiencies identified. ○ Bidders are expected to submit together with their bidding document, a sample audit form/checklist of the items for conducting the audit ○ The successful bidder will be required to undertake a comprehensive independent / external audit at the above mentioned sites immediately after the appointment ○ The successful bidder will be required to generate a report (two hardcopies and soft copies thereof detailing the findings of the audit conducted ○ The report generated must indicate/ record the performance on audited items and also indicate the overall landfill performance and ○ The report must identify all areas of concerns/ areas of non-compliance and also recommend actions that should be taken in order to address areas of concern identified

Quotations must be deposited in a box marked "ENVIRONMENTAL LANDFILL AUDIT" not later than **01 June 2018 at 11:00** Faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone (SCM UNIT) at 013 262 3056. Technical enquiries to Mahlatse Mokhulwane 013 262 3056 ext 1161

EVALUATION CRITERION (80/20)

Minimum Requirements:

- Central Supplier Database registration report (Detailed/Summary)
- Valid copy of company registration document
- Valid B-BBEE Certificate issued by **SANAS VERIFICATION AGENCY** or original Sworn Affidavit from commissioner of oath (**Failure to submit valid B-BBEE or original Sworn Affidavit; No points will be allocated, but will be evaluated further**)
- Fully Completed MBD 1,4,6,1,8 and 9 Forms
- Proof of Municipal rates and taxes or services charges of the company and its directors not in arrears for more than 90 days or confirmation from the municipality if municipal rates and taxes are not levied (as per CK form address); statement or tax invoice not older than 3 months; if leasing, a signed lease agreement by the lessor and the lessee and statement of municipal rates in the name of the lessor must be attached. (Both for the company and each of the directors)
- Lead partner/ Director must be registered with relevant professional body. (SAICA and IRBA Compulsory)
- The team must also include a Civil Engineer (registered with Engineering Council of South Africa and The South African Institution of Civil Engineering) who have a knowledge of landfill sites.
- The firm must indicate that it has the capacity, capability and experience to undertake the landfill audit (Attached Appointment letter)

General Notes:

- The council is not bound to accept the lowest or any quotation and the council reserve the right to appoint partially or wholly or not to appoint at all.

**Elias Motsoaledi Local
Municipality**


25 MAY 2018
R.M MAREDI
MUNICIPAL **Municipal Manager**

25/5/2018
DATE