



# Elias Motsoaledi Local Municipality

*Elias Motsoaledi Local Municipality with its seat in Groblersdal Limpopo Province is committed to the achievement and maintenance and equity in employment, especially in respect of race, gender and disability. Suitable candidates are invited to apply for the permanent posts as indicated below.*

**1X CHAIRPERSON OF RISK MANAGEMENT COMMITTEE, DIRECTORATE: MUNICIPAL MANAGER, REMUNERATION: NEGOTIABLE, THREE (3) YEARS FIXED –TERM PERFORMANCE –BASED CONTRACT**

**QUALIFICATION REQUIREMENTS:** Degree in Commerce / Accounting or Auditing and Risk Management plus a minimum of three years experience in Risk Management plus Drivers licence.

**KNOWLEDGE & SKILLS:** Good understanding on knowledge of governance practices, internal control systems and ability to monitor Risk Management activities, programmes, enterprise Risk Management concepts and methods, awareness of risk finance and control concepts • Ability to build effective relationships with other Risk Management performing functions such as disaster management, business continuity, health and safety insurance, compliance and fraud prevention.

**DUTIES AND RESPONSIBILITIES:** Be able to drive and generate value for the institution through the Risk Management functions • Be the Chairperson of a Risk Management Committee • The Risk Management Committee is responsible for assisting the Accounting Officer in addressing its oversight requirements of risk management and evaluating and monitoring the municipality performance with regards to risk management. The role of the Risk Management Committee is to formulate, promote and review the institution's ERM objectives, strategy and policy and monitor the process at strategic, management and operational levels.

**1x RISK MANAGEMENT OFFICER T11, DIRECTORATE: MUNICIPAL MANAGER'S OFFICE DIVISION: RISK MANAGEMENT, REMUNERATION: R214 596, 00 p.a**

**MINIMUM QUALIFICATIONS:** National Diploma or B. Com Degree in Internal Auditing with majors in Auditing and Accounting • Appropriate Training in Risk Management OR Control environment • Knowledge of Local Government Municipal Finance Management • Three (3) years practical experience in Internal Auditing or Financial Administration.

**RESPONSIBILITIES/DUTIES:** Apply the principles, methodologies and procedures associated with risk management • Risk management • Risk assessment • Risk profiling and monitoring • Develop risk assessment plan.

**PLEASE NOTE: Each applicant must submit the following:** A signed applicant letter • Comprehensive CV • Certified copies of qualifications • Certified copy of Identity document

- 1) Applicants who have not received any response within 30 days of the closing date should regard their applications as unsuccessful.
- 2) A candidate who canvasses any Council or official for preference will be disqualified immediately from the selection process or from appointment
- 3) All shortlisted candidates shall be subjected to security vetting.
- 4) The Municipality reserves the right to appoint or not to appoint any candidate if in its view no suitable candidate could be found.

Applications for the position should be forwarded to:

**The Human Resource Manager, Mr. L. M Mafiri, P.O. BOX 48, GROBLERSDAL, 0470.**

**NB:** Faxed and e-mailed applications shall not be accepted. For further information please contact The Human Resource Manager Mr. L. M Mafiri during working hours at Tel: (013) 262 3056/7/8/9 (During office hours).

**CLOSING DATE: 30 JANUARY 2014.**

**Mrs. M.M Skosana  
Municipal Manager**