



Elias Motsoaledi Local Municipality

Elias Motsoaledi Local Municipality with its seat in Groblersdal Limpopo Province is committed to the achievement and maintenance and equity in employment, especially in respect of race, gender and disability. Suitable candidates are invited to apply for the posts as indicated below.

1x MANAGER: BUDGET, REPORTING AND COMPLIANCE, DIRECTORATE: BUDGET AND TREASURY, DIVISION: BUDGET, REMUNERATION: R330 504.00 p.a.

MINIMUM QUALIFICATION: B.com degree in finance or equivalent qualification • A sound knowledge of the municipal finance management Act (MFMA), Treasury regulations, other legislations, procedures and processes pertaining to local government finance • Three (3) years' relevant experience and minimum competency level in terms of the municipal Finance Management Act will be an added advantage • Must be Computer literate.

KEY PERFORMANCE AREAS: Timeous gathering, processing and compilation of a three year, (multi-year) operational and capital budget and cash flow budget with relevant financial information in terms of a budget process as prescribed by National Treasury and in line with Council's integrated Development plan • Prepare and report on budget matters to the Chief Financial Officer and Municipal Manager on a regular basis, as required • Monitor and implement council's budget plan and draft budget in a multi-year format • Responsible for completion of budget reports, budget control, processing and reporting of statistics to any relevant institution • Assist in the interface of the Council's integrated Development Plan with the approved budget. Interact with other Departments in matters regarding the budget.

PLEASE NOTE: Each applicant must submit the following: A signed applicant letter • Comprehensive CV • Certified copies of qualifications • Certified copy of Identity document.

- 1) Applicants who have not received any response within 30 days of the closing date should regard their applications as unsuccessful.
- 2) A candidate who canvasses any Council or official for preference will be disqualified immediately from the selection process or from appointment
- 3) All shortlisted candidates shall be subjected to security vetting.
- 4) The Municipality reserves the right to appoint or not to appoint any candidate if in its view no suitable candidate could be found.

Applications for the position should be forwarded to:

The Human Resource Manager, Mr. L. M Mafiri, P.O. BOX 48, GROBLERSDAL, 0470.

NB: Faxed and e-mailed applications shall not be accepted. For further information please contact **The Human Resource Manager Mr L. M Mafiri**. During working hours at

Tel: (013) 262 3056/7/8/9 (During office hours)

Closing date: 28 JUNE 2013

**Mrs. M.M Mtsweni
Municipal Manager**